



Street Captain Coordinator (Paid)

To Apply submit resume and cover letter to Info@ChelseaEDC.org by MAY 10, 2021

Qualifications:

1. Committed to positive change in the Chelsea neighborhood.
2. Year around resident of area between Annapolis and Texas Avenues.
3. Willingness to learn and change as needed for continual improvement of program, neighborhood, and self.
4. Excellent communication skills, including getting along with others and resolving challenging situations.
5. Organization, documentation, and reporting skills.
6. Basic knowledge of municipal government and community organizing.

Duties:

1. Leadership, management, and coordination, including training, of approximately 20 Street Captains that will be identifying and reporting code violations, infrastructure needs, crime, and public safety issues. Street captains will also be recruiting neighbors to improve their property and the public areas (sidewalk, street and public spaces).
1. Help organize events that will build community such as block parties, clean ups.
2. Document improvements with photos and information.
3. Help to educate community on the program.
4. Lead a monthly meeting of Captains to share ideas and successes.

Training (Coordinator will help set up)

1. How to report code violations and infrastructure issues (potholes, broken traffic lights and street signs, etc.)
2. Public safety training by ACPD.
3. Identifying individuals with social service needs and reaching out to our partner organizations for assistance (homelessness, addiction, mental or physical disabilities).

4. Leadership, communication, conflict resolution.

Supervision and Support:

1. Guidance and collaboration will be provided by Chelsea Economic Development Corporation, its Board of Directors, and a Steering Committee made up of members of the community.
2. Coordinator will be working directly with Chelsea EDC President Elizabeth Terenik.
3. Interns will support the position with mapping, photos, documentation.

Time Commitment: estimated 25 hours per week

Compensation: \$20 per hour/\$500 per week

BY MAY 10, 2021, send letter explaining why you are interested, and highlighting relevant education and experience, along with resume to: Elizabeth Terenik, President, Chelsea EDC, to info@ChelseaEDC.org.